

**APPLICATION FOR RENTAL OF SCHOOL SWIMMING POOL**

**Omaha Public Schools**  
**Department of District Operational Services**  
3215 Cuming Street, Omaha, NE 68131-2024  
Phone: 531-299-3909 Fax: 531-299-0412

**Email Completed Applications to: facilitiesapplication@ops.org**

**READ DETAILED INSTRUCTION ON REVERSE SIDE BEFORE COMPLETING APPLICATION.**

Name of Individual or Organization \_\_\_\_\_

\_\_\_\_\_ Address \_\_\_\_\_ Telephone Number \_\_\_\_\_

\_\_\_\_\_ Email Address \_\_\_\_\_

School/Pool \_\_\_\_\_

Dates and Days of Week for pool use \_\_\_\_\_  
(Specify exact days and dates)

\_\_\_\_\_ Time of Day \_\_\_\_\_ to \_\_\_\_\_

Number of swimmers that will be using pool \_\_\_\_\_

Name of lifeguard \_\_\_\_\_  
See information item No. 6 (reverse side) Certificate Expiration Date \_\_\_\_\_

**Commercial General Liability Policy**

**A certificate of insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 must be provided to the Department of District Operational Services before use of the pool.** Omaha Public Schools must be named as the Additional Insured for General Liability.

**I have read all instructions and will guarantee adherence to the rules and regulations for the above group.**

SIGNED \_\_\_\_\_

ADDRESS \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ ALTERNATE PHONE NUMBER \_\_\_\_\_

APPROVED \_\_\_\_\_  
*Building Principal*

**PERMIT IS GOOD FOR THE CURRENT SCHOOL YEAR ONLY**

*Do not write in this space. For District Operational Services use only.*

**CHARGES:**

Rental \_\_\_\_\_

Custodian \_\_\_\_\_ Total \_\_\_\_\_

Fund Code: \_\_\_\_\_

Program: \_\_\_\_\_

Department: \_\_\_\_\_

Class Field: \_\_\_\_\_

Account: \_\_\_\_\_

Project/Grant: \_\_\_\_\_

## GENERAL INFORMATION FOR POOL USE

1. Rental Charge of \$ \_\_\_\_\_ for the pool use is for two (2) hours only. Custodial charges are additional.
2. All costs and fees must be paid one (1) week in advance of activity to Omaha Public Schools, 3215 Cuming Street, Omaha, Nebraska 68131-2024. Checks are to be written to Douglas County School District 0001.
3. The maximum water temperature in swimming pools during competition season will be 80°F with maximum air temperature being 84°F. The Head Custodian, Shift Engineer and/or Maintenance Staff are the only persons authorized to make adjustments to maintain the operating temperatures.
4. Two (2) hour period for pool use includes dressing time.
5. Afternoon and weekend rentals limited to school activities.
6. A qualified lifeguard must be present. Lifeguards must be currently certified by The American Red Cross, the National Pool and Water Park Lifeguard Training Program, the YMCA, the Boy Scouts of America, or another lifeguard certifying organization with an equivalent lifeguard certification program, as determined by Nebraska Department of Health and Human Services. The lifeguard shall be dressed so that he/she may enter the water in case of an emergency.
7. No one shall use the pool unless a qualified instructor or lifeguard is present at all times.
8. No one is permitted in the pool if he/she has a communicable disease, skin eruption of any type, cuts, sores or lesions, or any infection of the eyes, ears, nose or throat.
9. Spectators are the responsibility of the renter; however, they must abide by school and Douglas County Health Department rules.
10. No food or drink shall be permitted in the building or on school property.
11. No smoking or alcohol is permitted in the building or on school property.
12. All groups requesting rental of pools must be insured with a Commercial General Liability Policy. A certificate of insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 must be provided to the Department of District Operational Services before use of the pool. Omaha Public Schools must be named as the Additional Insured for General Liability.
13. Omaha Public Schools may cancel a permit previously granted for any one or more of the following reasons: **A** – Failure to pay any applicable fees or charges for use of the facility; **B** – Failure to pay any fee or charge for any prior use of any school facility or to reimburse OPS for any damage to any facility or other OPS property caused during a prior use; **C** – Any violation of the terms and conditions of the Application; **D** – Evidence satisfactory to OPS that Applicant's use of the facility will violate any of the terms and conditions of the Application; and **E** – OPS reserves the right, due to an emergency, adverse weather conditions, unanticipated school need for the facility, or a condition rendering the facility unfit for the intended use, to cancel the permit or to postpone the use to another time.
14. Any vandalism and/or damage to the property will result in a cancellation of the rental agreement and payment of damages by the organization.
15. The Omaha Public Schools and its Board of Education will assume no liability for any injury that may be incurred as a result of this swimming activity.
16. Return completed application to the Department of District Operational Services, 3215 Cuming Street, Omaha, Nebraska 68131-2024. Permit will be returned to the applicant with copies to the Principal of the school building and Omaha Public Schools Department of District Operational Services.

## INSTRUCTIONS TO SWIMMERS:

1. Swimmers shall be instructed in the following:
  - a. Use the urinals and/or toilet stools before entering the pool.
  - b. Take a soap and water shower before entering the pool.
  - c. No use of street shoes in the pool areas.
2. No one permitted in any part of the school building other than the pool and locker room.
3. All swimmers shall furnish their own suit and towel.