2023-2024

Collective for Youth – Civic Nebraska
Consent to Release Student Records
Omaha Public Schools

The Omaha Public Schools (OPS) seeks to support students and families and to remove barriers to success in school. OPS works with Omaha area community organizations to provide district identified needs and student and family support programs. Organizations working with OPS are required to monitor and report student progress toward program goals.

Program staff views student information stored by the Collective for Youth and by OPS. End of year data is provided and the program uses the information to monitor and evaluate their services. OPS must approve any research or evaluation proposed to study the impact of this program. An additional consent will be required for any such research or evaluation including, but not limited to, surveys, interviews and questionnaires.

The consent of a parent or a legal guardian of the student is required for OPS to release the requested student information from your child's education records. Eligible students age 18 or older may consent to the release of their own student records.

By signing this form, I give consent to the Omaha Public Schools to release all of the student information in the categories/examples listed below. I give consent to the Omaha Public Schools to release any additional student information approved by OPS in the future to the program and the Collective for Youth. (Signature and date required below).

Student Demographic Information
District, State ID Numbers
Student Name, Date of Birth, Addresses
Gender, Race, Ethnicity
Home/Correspondence Language, ELL, LEP
Enrollment, School, Grade

Parent / Guardian Demographic Information
Name, Relationship to Student, Address, Telephone Numbers

Emergency Contact Information
Name, Relationship to Student, Telephone Numbers

Attendance
Absences, Dates, Reasons

Schedule / Grades / GPA
Class Schedule, Grades, GPAs
Transcripts/Credits

District, State, and National Test Scores
Not to include scores for internal OPS use only

School and Program Staff Communication
Eligibility of student to participate
Progress toward program goals

This Consent to Release Student Records expires upon any of the following events, whichever comes first:

- When my child no longer participates in the program, (program to inform OPS-SIS), enrolls in another CfY program, or
- When my child transfers from OPS, enrolls from an elementary school to a middle school, or
- When OPS releases end of year data after one of the preceding events, or
- When a parent/guardian requests OPS Student Information Services to revoke the consent.

Student Last Name (legal):	Student Number:
Student First Name (legal):	School: **Lewis and Clark** Grade:
Student Middle Name (full):	Program: **CfY- Civic Nebraska**
Home Address:	Birth Date: mm / dd / yy
City: Zip:	Gender: M / F
Are you the legal guardian of this student? Do we have the documents of guardianship in our files? Yes / No If No, do not sign. The signature of a parent/guardian of record in OPS is required to release the records. If you need to establish legal guardianship, contact the student's school.	
Parent Last Name (legal):	Relationship to Student:
Parent First Name (legal):	Home Phone:
Parent Middle Name (full):	Cell Phone:
Parent/Guardian Signature:	**Date:** mm / dd / yy

Office Use Only ☐ Verified ☐ Flags ☐ Initials

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