



Saddlebrook Elementary School

14850 Laurel Ave.

Omaha, NE 68116

Phone: (531) 299-2020

Fax: (531) 299-2038

Principal: Dr. Daniel Hoeck



Dear Future Green Wave Parent,

Welcome to Saddlebrook Elementary!

Your child has been assigned to our school for the 2023-2024 school year.

According to our records, you may be missing one or more of the following. We have highlighted any missing records. Please e-mail or fax as soon as possible to complete registration.

- **Physical exam and vision evaluation** required by Nebraska State Law for all students entering kindergarten. These exams should be done no earlier than six months prior to the student's entrance into school (**NOT BEFORE MARCH 1ST**). Make your appointment now and fax all records to the nurse at (531) 299-2039.
- **Address verification** required by the Omaha Public School (OPS) district so they may coordinate with Student Transportation for possible busing and match neighborhoods with the correct school(s). How to do this is by submitting proof of address, which can be an M.U.D bill or an O.P.P.D bill.
- **Birth certificate** of the child attending Saddlebrook for the Omaha Public School district records. E-mail a copy to the secretary at janet.glick@ops.org

I am attaching a flyer with frequently asked questions.

PARENTS WILL BE NOTIFIED IN MID TO LATE JULY ON CLASSROOM TEACHER ASSIGNMENTS

**MEET YOUR TEACHER NIGHT WILL BE ON:
MONDAY, AUGUST 14TH FROM 6:00 – 7:00 PM**

**FIRST DAY OF SCHOOL
WEDNESDAY,
AUGUST 16, 2023**

Sincerely,

Dr. Hoeck (pronounced "heck")
Principal



Welcome to Saddlebrook Elementary School

Home of the Green Wave

14850 Laurel Ave.
Omaha, Ne 68116-4510
Principal: Dr. Hoeck
Phone: 531-299-2020
Fax: 531-299-2038

Breakfast Hours: 8:35 a.m. - 8:45 a.m. – Grab and Go Breakfast at no cost.

******(Please do not drop off before 8:35, as we do not have staff on duty to supervise) ******

School Hours: 8:50 a.m. - 4:05 p.m.

Tardy Bell: 8:50 a.m. (After tardy bell, students must check-in at Main Office-South side)

Morning Drop Off/Pick-Up: Pre-K and Kindergarten are picked up and dropped off on the South Side (School side) of the building. 1st-5th grades are picked up and dropped off on the North Side (Community Center) of the building.

Evening Pick Up @ 4:05 p.m.:

- Kindergarten will dismiss out of the South side (School side) of the building.
- 2nd and 4th will dismiss through the main doors on the Community Center side of building
- 3rd will dismiss through the gym doors (Community Center)
- 1st and 5th will dismiss from the playground doors

Absent: Please call attendance line at (531)-299-2020, press 2, and leave a message by 8:50 am.

Lunch Accounts: The district is providing all lunches at no cost to all students for the 2023-24 school year. Students wishing more than one meal in the afternoon will need to pay for that lunch.

Personal Information: Please email the secretary, Janet.Glick@ops.org with any personal changes in the household, such as phone, address (need an OPPD or MUD bill) and emails.

Parent Notifications: Please be sure to check your child(s) backpack every Thursday for important information being sent home. Saddlebrook will also send e-mails and robo calls out occasionally.

Medical/Shot Records: Please e-mail Jenna Beran @ jenna.beran@ops.org or fax medical records to the school. Fax: (531)-299-2039 or call (531)-299-2021.

Saddlebrook Spirit Wear Store: If you are interested in purchasing spirit wear for your child, please go to www.1stplace.sale/59727 to pre-order (optional).

Kids Club: Please go to www.opskidsclub.org for information and registration. Or call Omaha Schools Foundation at (402)-502-3032.

Saddlebrook Community Center: Visit the Saddlebrook Community site at www.parks.cityofomaha.org or contact them at (402)-444-5970.

Saddlebrook Omaha Public Library: Go to www.omahalibrary.org or call (402)-884-7473.

Omaha Public Schools 2023-2024 Calendar



Next Level Learning – June 6–July 14

Please check with your child(ren)'s school regarding dates of specific school related activities.

Juneteenth - No School For Next Level Learning Students - June 19

Independence Day - No School For Next Level Learning Students - July 3-5

STAGGERED SCHOOL START - indicated by asterisk*

- **August *15** – Elementary Self-Contained Start Day
- **August *16** – Elementary Student Start Day
- **August *16** – Entry Level Middle and Senior High Student Start Day
- **August *17** – All Other Middle and Senior High Student Start Day
- **August *22** – Early Childhood Special Education Start Day
- **August *23** – Early Childhood Classes Start

Labor Day- No School For All Students September 4

No School For All Students September 15

No School For All Students September 22

First Quarter Ends – October 6

Second Quarter Begins – October 9

SENIOR HIGH CONFERENCES ARE THE WEEK OF OCTOBER 9TH

No School For Senior High Students – October 12 & 13

MIDDLE SCHOOL CONFERENCES ARE THE WEEK OF OCTOBER 16TH

No School for Middle School Students – October 19 & 20

ELEMENTARY CONFERENCES ARE THE WEEK OF OCTOBER 23RD

No School For Elementary Students – October 26 & 27

No School For All Students November 1

Thanksgiving Recess - No School For All Students November 20-24

Second Quarter Ends – December 21

No School For All Students December 22

Winter Recess - No School For All Students December 25-January 4

No School For All Students January 5

Third Quarter Begins – January 8

Martin Luther King Day - No School For All Students January 15

No School For All Students February 2

Presidents' Day - No School For All Students February 19

MIDDLE SCHOOL CONFERENCES ARE THE WEEK OF MARCH 4TH

No School for Middle School Students – March 7 & 8

Third Quarter Ends – March 8

Spring Recess - No School For All Students March 11-15

Fourth Quarter Begins – March 18

SENIOR HIGH CONFERENCES ARE THE WEEK OF MARCH 18TH

No School For Senior High Students – March 21 & 22

ELEMENTARY CONFERENCES ARE THE WEEK OF MARCH 25TH

No School For Elementary Students – March 28 & 29

No School For All Students April 12

No School For All Students April 15

Last student day - *Fourth Quarter Ends* May 22

Memorial Day May 27

Elementary – 8:50 a.m. to 4:05 p.m.

Middle School – 7:40 a.m. to 3:05 p.m.

High School – 7:40 a.m. to 3:05 p.m.

Note: At Kennedy, Lewis & Clark, Wakonda, Wilson, and Alternative Programs
– Check with the school regarding start & end of school day times.

June 2023

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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

December 2023

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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
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| 31 | | | | | | |

July 2023

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| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

January 2024

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| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
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August 2023

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| 20 | 21 | *22 | *23 | 24 | 25 | 26 |
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February 2024

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September 2023

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| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

March 2024

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| 31 | | | | | | |

October 2023

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| 29 | 30 | 31 | | | | |

April 2024

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| 28 | 29 | 30 | | | | |

November 2023

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May 2024

| S | M | T | W | T | F | S |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

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Saddlebrook Supply List

All necessary school materials are supplied by Saddlebrook Elementary - there is no required supply list. If you prefer to purchase your own materials, you are welcome to do so. With that in mind, here is a list of supplies that will be used at various grade levels in case you choose to purchase/donate your own.

| | | |
|---|--|---|
| Kindergarten <ul style="list-style-type: none"> <input type="checkbox"/> 2 boxes of 24 crayons <input type="checkbox"/> 8 glue sticks <input type="checkbox"/> 1 box of wrapped snacks to share <input type="checkbox"/> Expo Dry Erase Markers- Fine (black) <input type="checkbox"/> #2 pencils <input type="checkbox"/> 1 Spiral Notebook <input type="checkbox"/> Package of Highlighters <input type="checkbox"/> Please NO locker decorations <input type="checkbox"/> Kleenex <input type="checkbox"/> Backpack (no wheels) | First Grade <ul style="list-style-type: none"> <input type="checkbox"/> 8 glue sticks <input type="checkbox"/> 1 clear plastic pencil box <input type="checkbox"/> 2 boxes of 24 crayons <input type="checkbox"/> 1 wide ruled notebook <input type="checkbox"/> 2 folders (different colors) <input type="checkbox"/> 2 fine point black dry erase markers <input type="checkbox"/> #2 pencils <input type="checkbox"/> Please NO locker decorations <input type="checkbox"/> Backpack (no wheels) | Second Grade <ul style="list-style-type: none"> <input type="checkbox"/> 8 glue sticks <input type="checkbox"/> 2 erasers <input type="checkbox"/> #2 pencils <input type="checkbox"/> 1 wide-ruled spiral notebook <input type="checkbox"/> 1 clear plastic pencil box <input type="checkbox"/> 1 highlighter <input type="checkbox"/> 2 pocket folders <input type="checkbox"/> 2 fine point black dry erase markers <input type="checkbox"/> 1 box of 24 crayons <input type="checkbox"/> Clorox Wipes <input type="checkbox"/> 1 composition notebook <input type="checkbox"/> Please NO locker decorations <input type="checkbox"/> Backpack (no wheels) |
| Third Grade <ul style="list-style-type: none"> <input type="checkbox"/> 6 glue sticks <input type="checkbox"/> 1 clear plastic pencil box/pouch <input type="checkbox"/> #2 pencils (not mechanical) <input type="checkbox"/> Clorox Wipes <input type="checkbox"/> 1 box of 24 crayons <input type="checkbox"/> 1 1" 3 ring binder with pockets <input type="checkbox"/> 1 package yellow highlighters <input type="checkbox"/> 2 packs of black dry erase markers <input type="checkbox"/> Kleenex <input type="checkbox"/> 2 Composition Notebooks- Wide <input type="checkbox"/> 2 Pocket Folders <input type="checkbox"/> Assignment notebook * <input type="checkbox"/> Please NO locker decorations <input type="checkbox"/> Backpack (no wheels) | Fourth Grade <ul style="list-style-type: none"> <input type="checkbox"/> 6 spiral wide-ruled notebooks <input type="checkbox"/> 3 glue sticks <input type="checkbox"/> 6 Black dry erase markers <input type="checkbox"/> 2 pocket folders <input type="checkbox"/> 2 boxes kleenex <input type="checkbox"/> 1 box of sharpened Ticonderoga pencils <input type="checkbox"/> Water bottle <input type="checkbox"/> 1 Box of wrapped snacks to share <input type="checkbox"/> Clorox wipes <input type="checkbox"/> Colored pencils <input type="checkbox"/> Please no locker decorations | Fifth Grade <ul style="list-style-type: none"> <input type="checkbox"/> 1 package colored pencils <input type="checkbox"/> 4 pocket folders <input type="checkbox"/> 2 black dry erase markers <input type="checkbox"/> #2 pencils <input type="checkbox"/> 6 spiral wide-rules notebooks <input type="checkbox"/> 1 box of 24 crayons <input type="checkbox"/> 1 highlighter <input type="checkbox"/> 2 composition notebooks <input type="checkbox"/> 1 2" 3 ring binder <input type="checkbox"/> 2 red pens <input type="checkbox"/> Assignment notebook * <input type="checkbox"/> Please NO locker decorations |

* Assignment notebooks will be used by all 3rd, 4th, and 5th graders. If you would like to help defray the cost of these notebooks, any donations would be greatly appreciated. The cost per book is \$3.00. Thank you!

All students need to wear tennis shoes for P.E. class - these can be shoes they wear to school or an extra pair they keep in their locker.

Classroom donations of facial tissues, hand soap/sanitizers, Clorox wipes, dry erase markers and pocket folders are always welcome. Thank you for your continued support!



Health Services Kindergarten Health Checklist

Please return the following documents to the Health Office when completed:

- ☐ Copy of current immunization record
- ☐ Copy of the physical/vision exam
- ☐ Asthma and Allergy Action Plan (if applicable)
- ☐ Health care provider order(s) for any medication to be given at school (includes over-the-counter), if applicable
- ☐ Other emergency care plan or procedure plans, such as, provider orders for diabetic care, Seizure Action Plan, g-tube feeding, etc. (if applicable)
- ☐ Note from dental provider with date of last dental exam

Important Tips/Dates:

- ✓ Make an appointment for your child's kindergarten physical and vision exam after **March 1st**
- ✓ Take this checklist with you to the appointment. Ask your child's health care provider to make a copy of your child's kindergarten physical/vision exam, immunization record, any emergency health care plans (as needed for life-threatening conditions), and any order for medications or procedures to be dispensed/done at school
- ✓ Return all copies of health information to the Health Office prior to the start of the school year OR have your health care provider fax records to school – Attention: School Nurse
- ✓ The Nebraska Department of Health and Human Services requires your child have proof of immunizations and a physical on file at school. Your child may not start school without these records
- ✓ A complete dental check-up is strongly encouraged at this time - please ask your child's dentist to send a brief note stating your child has been seen

Please visit with the school nurse if assistance with resources is needed

The health and safety of your child is our top priority

Saddlebrook Elementary

